

Office of Scholarships and Financial Aid

## 2017-2018 Dependent Federal Verification

Student's Last Name	First Name	MI

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was randomly selected for a process called verification. Federal statutes authorize the Office of Scholarships & Financial Aid to compare information submitted on your FAFSA with signed copies of 2015 Federal Tax Transcripts or information uploaded via the Internal Revenue Service (IRS) Data Retrieval tool, W2's, and other financial documentation submitted by you and your parent(s). *If there are discrepancies between the information submitted on your FAFSA and your financial documentation, corrections will be made and your FAFSA will be reprocessed. We will not process your application for financial aid until we can determine if we have accurate and complete information.*

### ***Step I: Federal Tax Filing Status***

#### **Student Federal Tax Filer**

- I did not and was not required to file a 2015 Federal Income Tax Return (Complete Pg.2)
- Utilized the IRS Data Retrieval Tool
- Submitting student's 2015 Federal Tax Transcript\*, W2's and 1099's
- Submitting Foreign Tax Returns/Earnings Statement converted into U.S. dollars and notarized

\*Note: In place of providing the Federal Tax Transcript, one option that may be available is the Internal Revenue Service ['IRS Data Retrieval'](#) which allows you to download tax information directly to the [FAFSA](#) from the IRS. Using this option may reduce the amount of documentation that the financial aid office request for students selected for 'Verification'. For more information please visit our website.

#### **Parent Federal Tax Filer**

- Single  Married filing jointly  Married filing separately  Head of household  Qualifying widow(er) w/dependent
- I did not and was not required to file a 2015 Federal Income Tax Return (Complete Pg.2)
  - Utilized the IRS Data Retrieval Tool
  - Submitting parent's 2015 Federal Tax Transcript\*, W2's and 1099's
  - Submitting Foreign Tax Returns/Earnings Statement converted into U.S. dollars and notarized

To request a copy of your 2015 Federal Tax Transcript, please go to: <http://www.irs.gov/Individuals/Get-Transcript>. We cannot accept forms 8453 or 8879.

What is your parent's marital status as of the date the FAFSA was completed?

Single                     
  Separated                     
  \*Married/Remarried                     
  Divorced/Widowed

Unmarried & both parents living together                     
 \*Date Married/Remarried \_\_\_\_\_

Submit at *My Requirements and Eligibility*  
 or  
 225 North Ave. Atlanta, GA 30332-0460  
 Phone: 404.894.4160 Fax: 404.894.7412  
 \*\*Faxes are received by a secure server\*\*

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**Non Tax Filers Only**

Please make sure you complete the page in its entirety. If the answer is \$0 or not applicable, please report the information below. Please report the annual amount(s) received.

I, \_\_\_\_\_, certify  
**Student**  
 I did not file and was not required to file a 2015 Federal Income Tax Return(s).

I, \_\_\_\_\_, certify  
**Parent**  
 I did not file and was not required to file a 2015 Federal Income Tax Return(s).

Provide the **Verification of Non-filing Letter (VONF)** from the IRS or other relevant tax authority documentation dated on or after October 1, 2016 that indicates a 2015 IRS income tax return was not filed with the IRS or other relevant tax authority.

\_\_\_\_\_ Check here if confirmation of **VONF Letter** is provided.  
 \_\_\_\_\_ Check here if confirmation of **VONF Letter** will be provided later.

For the individuals who signed above, please list the 2015 source(s) of income below and the amount(s) earned from each source. Also, attach copy/copies of the 2015 W2(s) and/or 1099(s). If reporting Foreign Income, translate the documentation in English, convert earnings into U.S. dollars, and have the documentation notarized.

<i>Student Non-Filer</i>	<i>Annual Amount(s)</i>	<i>Parent(s) Non-Filer</i>
\$	Earnings from Work	\$
\$	Foreign Income	\$
\$	Alimony	\$
\$	Child Support Received	\$
\$	Interest and/or Dividends	\$
\$	Non-Financial Aid Support From Others (i.e. food, housing, etc.)	\$
\$	Veteran's Benefits	\$
\$	Worker's Compensation	\$
\$	Other Income	\$

**Note:** If earned or untaxed income reported on this form exceeds the federal filing threshold <http://www.irs.gov/pub/irs-pdf/p501.pdf>, additional documentation from the IRS will be required.

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**Step II: Additional Income**

Please report the annual amount(s) received and make sure the page is completed in its entirety. **If the answer(s) are \$0 or not applicable, please list \$0.**

<i>Student</i>	<i>Additional Financial Information</i>	<i>Parent(s)</i>
\$	Education Credits from IRS Form 1040, Line 50 or 1040A Line 33 (American Opportunity and Lifetime Learning Credit)	\$
\$	<b>Child Support Paid</b> (Do not include support for children living in your household) <b>Name of Child:</b> _____	\$
\$	Taxable Earnings from need based employment programs, such as Federal Work Study and need based portion of Fellowships and Assistantships	\$
\$	Taxable student grants and scholarship aid reported to the IRS in your adjusted gross income (AGI), as well as grant and scholarship portions of fellowships and assistantships. (Includes AmeriCorps awards, interest accrual payments, and living allowances)	\$
\$	Combat or special combat pay (only enter the amount that was taxable and included in your adjusted gross income (AGI)). Combat pay is reported on the W2 box 12, Code Q.	\$
\$	Earnings from work under a Cooperative Education Program offered by a college and/or university	\$
<i>Student</i>	<i>Untaxed Income</i>	<i>Parent(s)</i>
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported in the W-2 Form in Boxes 12a-12d, codes D, E, F, G, H and S	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and KEOGH and other qualified plans from Form 1040-total of lines 28 + 32 or 1040A-line 17.	\$
\$	<b>Child Support RECEIVED</b> for all children. <b>Do not include foster care or adoption payments.</b>	\$
\$	Tax exempt interest income from Form 1040, line 8b <b>or</b> 1040A, line 8b	\$
\$	Untaxed portions of IRA distributions from 1040- lines (15a minus 15b) <b>or</b> 1040A- lines (11a minus 11b). <b>Exclude rollovers.</b> If negative, enter "0".	\$
\$	Untaxed portions of pensions from 1040- lines (16a minus 16b) <b>or</b> 1040A- lines (12a minus 12b). <b>Exclude rollovers.</b> If negative, enter "0".	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). <b>Do not include</b> the value of on-base military housing or the value of a basic military allowance for housing.	\$
\$	Veterans' non-education benefits such as Disability, Death Pension, <b>or</b> Dependency and Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported in items, such as workers' compensation, disability, untaxed portions of health savings accounts from IRS Form 1040 – line 25, etc. <b>Do not include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	

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### **Step III: Household Size**

List the names of the people in **your parent(s) household**. Include:

- You and your parent(s) (including a stepparent)
- Your parent(s) other children and other people if they now live with your parent(s) and your parent(s) will continue to provide more than 50% of their support between **July 1, 2017 and June 30, 2018**. *Support includes, but is not limited to clothes, food, shelter, etc.*

List their relationship to the student, age, and name of the college/university (if applicable) for each person.

- Do not list the college/university for your parent

Name	Age	Relationship	Post-Secondary College/University
		<i>Self</i>	<i>Georgia Institute of Technology</i>

*\*Note: If any household member, such as a grandparent, receives benefits in their own name(s), please do not include those members in the household size unless more than half of their support is provided by the student's parent(s).*

### **Step IV: Supplemental Nutrition Assistance Program (SNAP)**

In 2015 or 2016, did you, your parent(s), or anyone in your parents' household receive Federal Supplemental Nutrition Assistance Program (SNAP, previously known as food stamps)?  Yes  No

If yes, please list Name of Recipient(s) \_\_\_\_\_

I certify that all information provided is accurate and true to the best of my knowledge.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

**(Required for a dependent student)**

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